

**MINUTES OF THE 2010 ANNUAL GENERAL MEETING
OF THE WEST SUSSEX FUN RUN LEAGUE
HELD AT STEYNING AC ON 27 NOVEMBER 2011 AT 10.00 am
www.westsussexfunrunleague.org.uk**

Present: All 17 clubs
Meeting chaired by: League Co-ordinator

Action

Thanks were given to Steyning AC (Joan Lennon) for making the clubhouse available and for the refreshments and to clubs for attending the meeting.

Matters arising from previous AGM covered in items below

1 Review of the Year

As per the details provided by Phil McErlain, League Statistician, attendance at our runs was marginally down on 2010.

2 2012 Club Membership

All 17 clubs present confirmed membership.

3 2012 Event Calendar

All clubs will organise one scoring event, although assistance from other clubs will be needed by both SWS and S+S, who will e-mail clubs nearer the date of their respective events. SWS
S+S

The calendar was agreed as per the website, with the exception of the following events, dates for which have still to be confirmed:

SWS	Provisionally March 11	SWS
Arunners	Provisionally May 16 (but June date preferred)	AR
S+S	Provisionally August 5 (depending on K2 availability re Olympics)	S+S
LE	Provisionally October 21	LE

Once again there is the prospect of several events within a week. To alleviate this Burgess Hill Runners offered to delay their event in July 2013 by one week. BHR

NB: All entry forms and results should continue to be forwarded to Jill Renson for insertion on to the League's website. All race entry forms to include race organiser's e-mail address (for use by WSFRL clubs only for block entries where fees are paid on the day) so that "Smart Rrs" block club entry form from website can be used and e-mailed. Before any event check the latest version of Smart Rrs is being used by visting website. All clubs

4 Contact List

A revised contact list will be put on the web-site following this meeting. Dave Harris to e-mail GRR's website address to Jill Renson in due course JRenson
GRR

5 Accounts for the year

These showed a deficit for the year of £27.92 (2010 – £61.45) and an accumulated surplus, represented by the HSBC bank balance, of £957.77 (2010 – £985.69).

6 **Club membership fees for 2012**

These were agreed after discussion on whether WSFRL should become affiliated to UKA.

As previously notified to clubs Ed Warner, a member of FF and head of UKA had suggested that WSFRL may wish to become affiliated to UKA. Such affiliation would significantly reduce our overheads (by as much as approx £700 pa). We would also be seen to be supporting UKA. The co-ordinator had written to UKA to clarify a number of points which had been raised by clubs and this and the reply from UKA (which had all been positive) were discussed. Despite the fact that if the League was affiliated to UKA it could leave UKA without penalty at any time, a clear majority of clubs wished the League to remain independent on the basis that all the clubs were already individually affiliated to UKA “and if it isn't broken, why fix it?” The UKA insurance excess for any one claim of £750 (cover £50 million) compared with no excess under the League's current policy (cover £10 million) was also raised.

For the record the co-ordinator was asked to provide copies of correspondence with UKA to all clubs. R Chick

As a result the subscription for all clubs for 2012 was agreed at £60. Fees due on 1 January to be paid to Ray Chick. A80/FF/HHH/
HORJ/LE/LAC/
SWS/SAC

7 **2012 event entry fees**

Reaffirmed at £2 adults/50p juniors in advance. **Juniors to pay 50p only if they run in separate junior events.** Entry fees on day to be set by individual clubs, but capped at £5. All clubs

Fees for 2013 to be agreed at half-yearly meeting in 2012 as certain clubs issue their entry forms before AGM. R Chick

8 **Equipment**

Existing equipment was agreed to be adequate and currently kept by LE.

9 **Scoring system for 2012**

Results have been scored in bands (as usual) and, as a trial, on a percentage basis during 2011. It was agreed that as a percentage basis is fairer and can be calculated automatically using Smart Rrs this should be the basis used for 2012. Also no changes would be needed to the Smart Rrs programme going forward under the percentage basis whereas there could be changes required under the “band” method. All clubs

Draft results should be e-mailed to Jill Renson, web-site manager, Phil McErlain League's statistician, and club representatives within 2 days. Final results should be e-mailed to the above within 10 days. All clubs to ensure they are using the latest version of Smart Rrs by downloading the latest version from the League's website prior to their event. All clubs

Any problems with the Smart Rrs should be reported to Dave Grunwell or Jill Renson. All clubs

- 10 **League Co-ordinator**
- Ray Chick was thanked and re-elected. Ray has served for 22 years and would like to pass the reins over at the end of 2012. All clubs
- 11 **League Statistician**
- Phil McErlain of Arunners was re-appointed and thanked for issuing results throughout the year and for producing the race statistics.
- 11 a **Web-site manager**
- Jill Renson of Chichester Runners was re-elected and thanked for all her work not only on the website but also with assisting clubs on the use of Smart Rrs.
- 12 **WSFRL handbook update**
- Amended club details to be e-mailed to Jill Renson for incorporation on to website. All clubs
- 13 **Cheque signatories**
- Existing cheque signatories confirmed.
- 14 **Any other business**
- **Closing date for race entries** - Clubs to use Smart Rrs Block Entry Form at front of programme and e-mail them to race organisers. This will enable organising clubs to copy and paste entries into Smart Rrs. Club entries using Smart Rrs to be e-mailed no later than 2 days before the event. If numbers are required to be sent by post prior to the event clubs should send entries at least 10 days before event. All clubs
 - **The Good Practice Safety Guide issued by The Home Office** – Attention was brought to the notes attached to the AGM agenda. The Guide can be viewed or downloaded from the Home Office's website at www.homeoffice.gov.uk/publications, then click on police and operational policing and its on the second page. Alternatively google “Home Office The Good Practice Safety Guide” All clubs
 - **Water stations for races of 5 miles or more?** It was agreed that whilst water was provided at the end of all courses it was not always practical, given the terrain, to provide water stations around a course. The fixture list was annotated to show which races did not supply water around the course so that runners could carry their own water, if required. Where water stations are only provided at the end of a race, the risk analysis displayed at events should make this clear. HHH agreed to look at the possibility of moving their water station at the end of the race so that it could also be accessed during the 2 laps prior to the finish. Appropriate clubs
HHH
 - **To confirm all clubs have amended their disclaimer on entry forms following the Disability Discrimination Act** – GRR yet to do so GRR
 - **Proposed book on WSFRL** – Tim Boone of Arunners confirmed that he was on track to produce a 150 page book in time for the 30th anniversary of the League in 2012. The book would be launched at Arunners beach run in 2012 and would cost about £5 with an initial print run of 250 copies. Any black and white photos would be welcome along with any input. Tim will be contacting clubs in due course. It was agreed that any profit from the book should go to either Arunners charity for 2012 or to a charity of Tim's choice, Tim not wishing to make any personal gain. Suggestions for title of book welcomed. Joan Lennon would proof read the book and Ray Chick also volunteered to proof read it, if needed. All clubs
Action

Any other business (continued)

- **Park Run** – Joan Lennon outlined the Park Run scheme which takes place all over the country at 9.00am each Saturday over a 5km course. The informal runs are free with timed results via individual bar codes with results issued via a results software package. The Park Run at Brighton and Hove has become so successful that another venue is needed, ideally in West Sussex. Groups, clubs and individuals are needed to set this up with a possible venue being Buckingham Park, Shoreham. Club reps to raise issue with Club Committees. All clubs
 - **Junior races** - Clubs that do not currently organise junior races were reminded that this should be done where practical and ideally a goody bag or medal awarded. Appropriate clubs
 - **Smart Rrs** - A vote of thanks was given to Dave Grunwell 's for all the many hours spent compiling Smart Rrs, dealing with queries and updating the programme as necessary. It was agreed that as a token of appreciation the League would buy Dave a pair of Brookes running shoes which Joan Lennon kindly agreed to purchase. J Lennon
- Jill Renson issued a sheet to all clubs with recommendations on how they could improve the use of Smart Rrs All clubs
- [Jill and Dave ran through s number of Smart Rrs practical queries after the meeting]

15 Presentation of annual awards

Most points, Seniors - The Norman Crook Memorial Trophy was presented to Worthing & District Harriers (2010– 1st), Burgess Hill Runners were second (2010– 6th) and Arunners were third (2010– 2nd).

Most points, Juniors - The Junior Cup was presented to Arunners (2010– 3rd), Steyning AC were second (2010-2nd) and Worthing & District Harriers were third (2010– 1st).

Most improved club, Seniors - the banner was presented to Goring Road Runners, Lewes AC were second and Burgess Hill Runners third.

Most improved club, Juniors - this banner was presented to Arunners, Burgess Hill Runners were second and Worthing Striders third.

16 Dates of next meetings

Half yearly meeting - in Portslade Community College Sports Centre after PHH run (13 May 2012) All club

AGM – date to be agreed at half –yearly meeting to avoid other race fixtures. All clubs

The AGM then closed.